



VARIANCE APPLICATION

Clay County Planning & Zoning

Fees: (Non-Refundable) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Filing Fee</td> <td style="text-align: right;">\$ 250.00</td> </tr> <tr> <td>Legal Notice</td> <td style="text-align: right;">\$ 80.00</td> </tr> <tr> <td>Special Deposit</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Adjoiners:</td> <td></td> </tr> <tr> <td>Cert. rate* _____ X # of Adj. _____ =</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>*Prevailing Cert. Postage Rate</td> <td></td> </tr> <tr> <td style="text-align: right;">TOTAL:</td> <td style="text-align: right;">\$ _____</td> </tr> </table>	Filing Fee	\$ 250.00	Legal Notice	\$ 80.00	Special Deposit	\$ _____	Adjoiners:		Cert. rate* _____ X # of Adj. _____ =	\$ _____	*Prevailing Cert. Postage Rate		TOTAL:	\$ _____	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Contact:</td> <td>_____</td> </tr> <tr> <td>Address:</td> <td>_____</td> </tr> <tr> <td>Telephone:</td> <td>H) _____ B) _____ C) _____</td> </tr> <tr> <td>FAX:</td> <td>_____</td> </tr> <tr> <td>E-Mail:</td> <td>_____</td> </tr> </table>	Contact:	_____	Address:	_____	Telephone:	H) _____ B) _____ C) _____	FAX:	_____	E-Mail:	_____
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FAX:	_____																								
E-Mail:	_____																								

NOTE: The Fee Total must accompany this application, by check or money order payable to the "Clay County Treasurer"

Description of Variance(s) Requested: _____

Section No./Type: _____

Section No./Type: _____

ITEMS REQUIRED WITH APPLICATION

1. Adjoinder list completed by a Title Company or Surveyor in both paper & electronic form.
2. Legal Description of property must be provided in both paper & electronic form.
3. A copy of a site plan illustrating the location of buildings, roads, property boundaries and other property elements pertaining to the variance. Other items may be required by the Planning and Zoning Director.
4. **ONLY IF APPLICANT IS DIFFERENT FROM OWNER;** Fill out and attach the Owner's Authorization Form. If Owner is a Corporation, applicant or person signing Owner's Authorization must be an officer of corporation and must attach certification of corporate office held, to this application.

Applicant's Name: _____

Applicant's Address: _____

Applicant's Telephone: H) _____ B) _____
C) _____ F) _____

Property Owner's Name: _____

Property Owner's Address: _____

Property Owner's Telephone: H) _____ B) _____
C) _____ F) _____

Surveyor's/Land Planner's Name: _____

Surveyor's/Land Planner's Address: _____

Surveyor's/Land Planner's Telephone: H) _____ B) _____
C) _____ F) _____

All required items *must* be submitted with this application, or the application may be rejected.

I hereby affirm that the above statements and representations are true and correct.

Applicant's Signature: _____ Date: _____

OFFICE USE ONLY:	Sec: _____ Twn: _____ Rge: _____ Parcel #: _____
Legal: _____ Adjoinder: _____ Health: _____ Water: _____ Hwy: _____ MoDOT: _____ OwnAuth: _____	
Fire: _____ School: _____ City: _____ Other: _____	